

# **LUMBERJACK RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.**

## **PROJECT PROPOSAL FORM**

To have a project considered by the Lumberjack Council, an outline should be prepared using the following format. The plan should then be submitted to one of the RC&D council members, alternates or the coordinator, who will then direct the plan to the proper committee. After committee consideration, a recommendation will be made to the council on whether or not to accept the project. If the project is accepted, council staff will work to seek funding to implement the project. Staff and/or consultants are hired as needed to complete projects.

### **(PROJECT PROPOSAL REQUIREMENTS)**

#### **Cover Page**

TITLE:

SUBMITTED BY:

DATE SUBMITTED:

SPONSORED BY: (List sponsoring organizations.)

## Body

### I. **SUMMARY**

What is the project about?

### II. **SPONSOR OBJECTIVES**

What problems, concerns or opportunities will this project address?

### III. **ASSISTANCE NEEDED**

Who will run the project? What assistance is needed from the RC&D?

### IV. **FORMULATION AND EVALUATION**

Why is this project the best way to address this issue? How will the outcome be evaluated?

### V. **PROJECT OUTLINE AND TIMETABLE**

List the project steps and expected completion dates.

### VI. **BUDGET**

List project costs. List contributions to be provided by others (show whether sponsor support is in-kind services or direct funding).